

To: Councillors John Andreotti, Liz Faulkner, Jacqueline Jackson, Keith Jordan, Carrie Payne, Tom Payne (Chair): You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 12th March 2025 at 8pm in Allen's Green Village Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 6th March 2025

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

25.015 To receive and accept apologies for absence

25.016 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

25.017 To approve Minutes

1. Ordinary Parish Council Meeting, 13th January 2025

To consider suspending the Meeting for Public Comments

25.018 To consider co-opting to fill the casual vacancy following the resignation of Cllr Dave Smith, and any other related matters

25.019 Chairman's Announcements

25.020 Neighbourhood Police

1. Crime report
2. Cross border meeting 19th February: Report

25.021 County and District Councillors' reports

25.022 Planning

1. New Planning Applications received

3/24/2326/HH	8 Mansfield RECONSULTATION: Erect rear extensions	By 13 th Mar
3/25/0256/HH	Crumps Farm: Erect garden room and implement shed. RETROSPECTIVE	By 13 th Mar

2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters
2. Call For Sites report published

25.023 Finance

1. To receive cashbook accounts at 28th February 2025
2. To approve bank reconciliation at 28th February 2025
3. Performance against budget as at 28th February 2025
4. To approve payments for 12th March

25.024 1. Highways

1. Overgrown hedges: impeding footways or highways
2. TRO86880 Redricks Lane closure notice
TRO27080 A414 closure/restrictions notice
TRO27108 Aerodrome Road notice
3. Notice: High Wych Lane patching notification
4. Allen's Green speeding concerns and restrictions and possible Speed & Volume checks
5. Any other issues

2. Footpaths and Public Rights of Way

1. To consider any issues

3. Other Parish Matters

1. High Wych Memorial Hall and car park:
 1. To consider any issues
 2. Update: car park lights
2. Update: refurbishment of notice boards
3. Update: Coffee shop
4. Update: High Wych Christmas tree
5. Parishioner offer of clerical and litter pick services
6. To consider list of topics from Cllr Jacqueline Jackson
7. To note FOI and SAR requests

25.025 1. Playing fields and buildings

1. Harlow Theatre Company

1. Update: HTC payment of outstanding invoices 2023 and 2024

2. Play area

1. Update: purchase of two new gates into the field
2. To note insurance requirements for mitigating risk

2. Allotments :

1. To receive report
2. Water meter update

25.026 Correspondence: To note correspondence received (*for information only, unless indicated*)

- HCC: TRO86880 Redricks Lane closure notice
- HCC: TRO27080 A414 closure/restriction notice
- HCC: TRO27108 Aerodrome Road notice
- HCC: High Wych Lane patching notice
- Parishioner: VE celebrations enquiry
- Sawbridgeworth TC: Cross border meeting agenda for 19th Feb
- E Buckmaster and parishioner: Speed concerns and SID possibility for Allen's Green
- EHC: Call for Sites report
- EHC: Local Government Reform report
- Parishioner: offer of clerical and litter pick services (25.024.3.5)
- Parishioner: FOI and SAR requests (25.024.3.7)

25.027 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

25.028 Date and venue of next Parish Council Meetings

Note: High Wych Memorial Hall Committee Room is again available on Wednesdays and has been booked for alternate meetings for the remainder of 2025

1. Annual Parish Electorate Meeting, 7.15pm Wednesday 14th May at High Wych Memorial Hall
2. Annual Parish Council Meeting, 7.30pm approx. Wednesday 14th May at High Wych Memorial Hall
3. Ordinary Parish Council Meeting, 8pm approx. Wednesday 14th May at High Wych Memorial Hall

APPENDIX Agenda item 25.022.2Planning Decision Notices (as at 6th March, for information only)

3/24/2183/LBC	The Old Church , Slough Road. Convert into 2-bed dwelling.	GRANTED
3/25/0077/HH	Leaky Cauldron Corner : Two storey rear extension	GRANTED
3/24/2326/HH	8 Mansfield : Erect rear extensions	Reconsulted
3/24/0291/FUL	Field off Blounts Lane : Create access for farm machinery	GRANTED
3/25/0017/HH	Surrounded, Coveys Lane : Erect pool and pool house	WITHDRAWN
3/24/1957/FUL	Crumps Farm : Change of land use, agricultural to residential retrospective	REFUSED